

St Thomas' Junior School PTA AGM Minutes

Date | time 16/09/2022 2:30pm |

Attendees

Dean Moran, Cally Shanley, Natasha Hayward, Mia Davies, Ashley Polley, Jo Forbes-Buckingham, Karen Ross, Vicky Penfold, Anna Ogundehin, Holly Smith

Apologies

Tara Simpson, Mary Callendar, Lucy Bannister

Declaration of conflict of business interest/conflict of interest

None declared.

Minutes of the Annual General Meeting held on 17th September 2021 & Matters arising

CS outlined that the previous AGM minutes are available on website. No amendments required to 2021 minutes. Actions from 2021 minutes stated that the constitution was out of date- new constitution amended and updated, and agenda item from last minutes closed.

Chairs report for 2021/22

CS welcomed attendees. CS highlighted that this has been the first year for a new committee and some of the key milestones included; Setting up a PTA website via PTA events which took £20,000 over the course of the year. CS also highlighted that the use of a sponsor (Razzmatazz) has helped to reduce the website costs, and acknowledged that additional sponsors would reduce this further. Drew attention to Inflatables day and the logo competition which has provided a logo which has been included on all subsequent docs for the year. CS outlined the events that have been retained from previous years; Adventure Island tickets, mothers day/fathers day/Christmas sales etc. CS also overviewed new events which have been introduced over the past year; TTRS battle, registered for giftaid, Christmas cards facilitated by school, Doughies, spring disco, frozen Friday. CS then outlined how funds have been donated to the school over the last year including new iPads and prayer shed. The PTA have also provided administration for year 6 leavers yearbooks and hoodies. Acknowledged thanks to school staff, in particular Mr Moran, Mrs Coughtrey, Miss Pullin, Mr Powis and Mrs Lawrence. Acknowledged the efforts of PTA committee members incl: Ashley Polley, Natasha Hayward, Tara Simpson, Mia Davies, Mary Callender, Matthew Callender, Lucy Bannister, Jo Forbes-Buckingham and Vicky Penfold. CS agreed that all in all a successful year from both an enjoyment and success perspective.

Treasurer's Report for the year ending 31st August 2022

NH reviewed summer term funds, and explained the figures. NH commented that Break the rules day had been particularly successful. NH ran through profit made through summer term. Overview of whole year's donations- NH explained the donations made, and profit made. See AGM Year Overview document for details.

Appointment of an Independent Examiner of Accounts for the year ending 31st August 2022

CS explained that because the PTA have had a turnover of over £25,000, an independent examiner of accounts for the year ending 31st August 2022 must be used. NH and MD to review accounts and send to independent examiner.

Headteacher's Report for 2021/2022

DM expressed thanks to the committee and everyone who has supported events throughout the year, particularly as this has been the first year since the pandemic that consistent fundraising has taken place. DM highlighted that communication between the PTA and the school is exemplary, and that the PTA have been clear and accommodating and provided consistency. DM expressed thanks to CS and the team. DM stated that it was great to see old favourite events, but also to see creative and engaging new events. DM expressed that the real success has been reflected in the money that is being raised and that the school welcomes the contributions- many things would not be offered to the children without the PTA events that take place. DM raised that the teaching staff and school community are more willing to get onboard as they understand what is being achieved through the PTA fundraising. DM shared that moving forward technology would be a great support for the upcoming year and beyond, and explained that whilst the school has some great technology, extended resources would be of real benefit to the children. In particular more iPads within the classroom environment to be used throughout the school to provide immediate and efficient access would be of real benefit. DM expressed that the PTA funded Prayer shed is the centre piece of the new garden, which is developing and growing. DM expressed hope that attendees could encourage more parents/ carers to get involved with the PTA to support future events. DM also highlighted the benefits of matched funding, and the impact this would have on finances should any parents work for employers who provide this service. He strongly suggested that this should be explored this year. DM commended the pre-loved uniform and its success, and advised that the new prospectus includes narrative that pre-loved uniform is available from the school. DM again expressed thanks to the PTA, and hopes for another successful year.

Election of Officers and Trustees of the Committee

CS advised that none of the elected committee wished to stand down, and asked if any of the ordinary member would like to stand. The following nominations were made and seconded by those listed in brackets.

Chair- Cally Shanley (NH, DM)

Treasurer- Natasha Hayward (CS, VP)

Vice Treasurer- Mia Davies (NH, KR)

Vice Chair- Tara Simpson (CS, DM)

Secretary- Ashley Polley- (CS, MD)

Vice Secretary- Not filled

CS welcomed the new ordinary members to the committee, and thanked all for their continued support.

Confirm adoption of policies for 2022/2023

Policies confirmed and adopted and to be signed.

Any Other Business

AO queried how matched funding would look, and suggested the benefits of more sponsors in general. CS advised that 5-10 more volunteers required for the inflatables event, and asked the committee to use their networks in order to encourage more volunteers. CS outlined the upcoming events including; TTRS sponsored battle, with a rockstar fancy dress day to complete the week.

CS raised the following date with DM to confirm viability.

- Year 6 leavers party- Thus 20th July 2023, DM approved.
- Christmas card designs- would like to be more organised and provide templates w/c 19/09/2022 and complete by 20/10/2022 to provide more time. Parents can order straight after half term- DM approved. CS to email DM details.
- Doughies pizza- 11/11/2022 or 09/12/2022 offered as dates- DM approved 11/11/2022.
- Children's Christmas shopping morning- DM to confirm date.
- Afterschool Christmas event- CS highlighted lessons learned- footfall not high, external providers not as successful. Suggested holding event straight after school to capture parents/ children at pick up, rather than using the hall in the evening. DM agreed the idea seemed sensible and will confirm practicality and date.

CS queried with DM how much can we incorporate the infants school i.e. sharing parent hubs etc. now that he is executive head teacher of the Infants and Juniors. DM explained that the position is for a 12 month period and the governing bodies will make a decision as to whether we continue as one or whether infants would appoint a new headteacher. No action can be taken until that decision has been made, but if the decision was made to have a permanent executive head teacher then consideration as to who is benefiting from the money would need to be taken. DM confirmed that there would be the potential for combined PTA in the future, if this were the case. View to have an outcome Feb/march 2023.



Cally Shanley

28-Nov-22